

# Kurunjang Primary School

~Learning Together~

37-45 Mowbray Crescent, Kurunjang VIC 3337

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## Grades 3-6

Dear parent/guardian,

Kurunjang Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. *Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.*

*Within our school this support has allowed us to provide quality student stationery and planners, a wider offering of subjects and curriculum experiences including our Kitchen Garden program, enhanced digital learning opportunities, and provision of quality materials for students in Science, Visual Arts and in the classroom.*

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

**Kurunjang Primary School will commence accepting these payments from Tuesday 28<sup>th</sup> January 2025.**

Yours sincerely,



Tom Goddard

Principal



Rachael Riordan

School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
<i>Classroom consumables, materials &amp; equipment (\$80)</i> <ul style="list-style-type: none"> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper, clay (\$15)</i></li> <li>• <i>STEM materials &amp; equipment eg. robotics, science requisites (\$15)</i></li> <li>• <i>Kitchen Garden materials &amp; equipment eg. cooking ingredients (\$15)</i></li> <li>• <i>The Resilience Project Student Journal (\$20)</i></li> <li>• <i>Printing and photocopying of worksheets and learning materials (\$5)</i></li> </ul>	\$150
<i>Online subscriptions</i> <ul style="list-style-type: none"> <li>• <i>Mathletics (\$15)</i></li> </ul>	\$15
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$40
<b>Total Curriculum Contributions</b>	<b>\$205</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
<i>School buildings &amp; grounds maintenance and improvements donation</i>	\$20
<b>Total Other Contributions</b>	<b>\$20</b>

### **Extra-Curricular Items and Activities – provided on a user-pays basis**

*Kurunjang Primary School* offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum. School camps, excursions and Interschool Sports are highly beneficial in addition to the core curriculum but are optional and are provided on a user pays basis. These opportunities will be offered to students throughout the year, and parents will be notified in advance accordingly.

### **Financial Support for Families**

*Kurunjang Primary School* understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- *State Schools Relief (SSR)*
- *Payment plans for Extra-Curricular Items and Activities*
- *Centrepay payment plans*

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Meryl de Haan – Business Manager*

Ph: 03 97430633 | Email: [Kurunjang.ps@education.vic.gov.au](mailto:Kurunjang.ps@education.vic.gov.au)

Please return this page with your payment for each student.

Student Name:

Homegroup:

Category	Totals
<b>Curriculum Contributions</b>	
Classroom consumables, materials & equipment	\$100
Printing and photocopying of worksheets and learning materials	\$5
Art materials & equipment	\$15
STEM materials & equipment	\$15
Kitchen Garden materials & equipment	\$15
Online Subscriptions & ICT Devices	\$55
<b>Other Contributions</b> <i>(Non-tax deductible)</i>	<b>\$20</b>
<b>Total</b>	<b>\$225</b>

Are you paying by a Centrepay Payment Plan?

### Payment methods

Contactless payment is preferred. Compass allows parents to make contactless payment on a secure platform at a convenient time. Please call the office if you prefer to pay by EFTPOS. Cash will also be accepted. Centrepay payment plans are available with minimum instalments of \$20 preferred.

### Refunds

*Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.